



♥ How to Edit Your NDIS Provider Profile on EasyAs Invoicing ♥

Welcome to EasyAs Invoicing!

Follow this step-by-step guide to view your Account and Edit your NDIS provider profile.

Step 1: Select the **Account** button (bottom right-hand corner of the app Home Screen)

You will find the following information on the Account screen.

Step 2: Select **Contact Information 'Edit'** to change any of your **Provider Profile** details.

You can update the following **Provider** details:

- Provider Name
- ABN
- Mobile Number
- Address
- Website
- Update your business logo

Click the update button when all your Provider details are correct.

A screenshot of a mobile application interface. At the top, there is a teal header with the text "All Good Supports" in white. Below the header, the text "Contact Information" is displayed in teal, followed by a teal "Edit" link. The contact details are listed in a table-like format with horizontal lines separating the rows:

ABN:	5555555555
Email:	@gmail.com
Mobile Number:	5555555555
Address:	PO Box 999999, Hove, SA, 5048

Step 3: Select Invoice Setting 'Edit' to update your Invoice Settings:

- A 4-digit verification code will be sent to your registered provider email address, please enter this code and verify before you are able to change your Invoice Settings



You have requested to change bank details.
Please use the code to unlock it. Code is send on your Mail diya.saurabhinfosys@gmail.com

Verify

118 Did not receive code? Resend

All Good Supports

Invoice Settings

[Edit](#)

Default Terms: 7 Default Payment Days

Bank: BankSA

Account Name: all good supports

BSB Number: 105087

Account Number: 99999999

- You can change your Default Payment Terms
- You can also update your bank account details

Click the update button when all your Provider details are correct.

Also available on the [Account Screen](#)

- [Change Password](#)



New Password * Required

Confirm Password * Required

[Change Password](#)

- [View EasyAs Invoicing:](#)

- [Privacy Policy](#)
- [Terms & Conditions of Use](#)
- [End User Licence Agreement](#)

- [Delete Account](#)

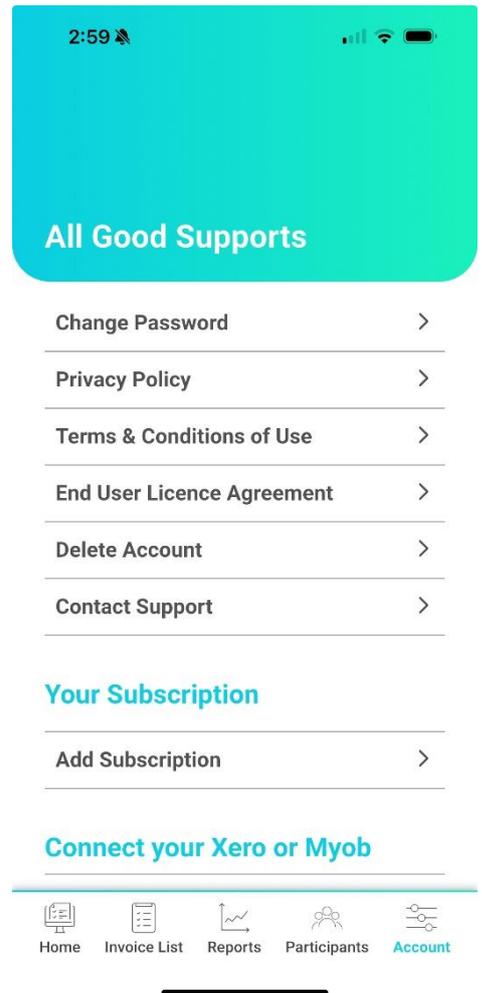
Before you can Delete your provider account, your provider email will be sent a 4-digit verification code. Enter this verification code and click the Verify button to delete your account.



You have requested to change bank details.
Please use the code to unlock it. Code is send
on your Mail diya.saurabhinfosys@gmail.com

[Verify](#)

[118](#) Did not receive code? [Resend](#)





- **Contact Support**

EasyAs Invoicing provides email-based support.

Please select the appropriate type of support query:

- Technical support
- Feedback
- Query regarding NDIS Item Number / Rates
- Subscription query
- Other

Enter your query in the box provided and the EasyAs invoicing team will respond promptly to your query.

3:11



Select your contact support type

Technical Support

Feedback

Query regarding NDIS Item Number / Rates

Subscription query

Other

0/250

Cancel

Submit



- [Your Subscription](#)

Here are the subscriptions and pricing for EasyAs Invoicing, follow the prompts to set up / change your chosen subscription.



EasyAs Pricelist

Simple, Transparent Pricing for Stress-Free Invoicing

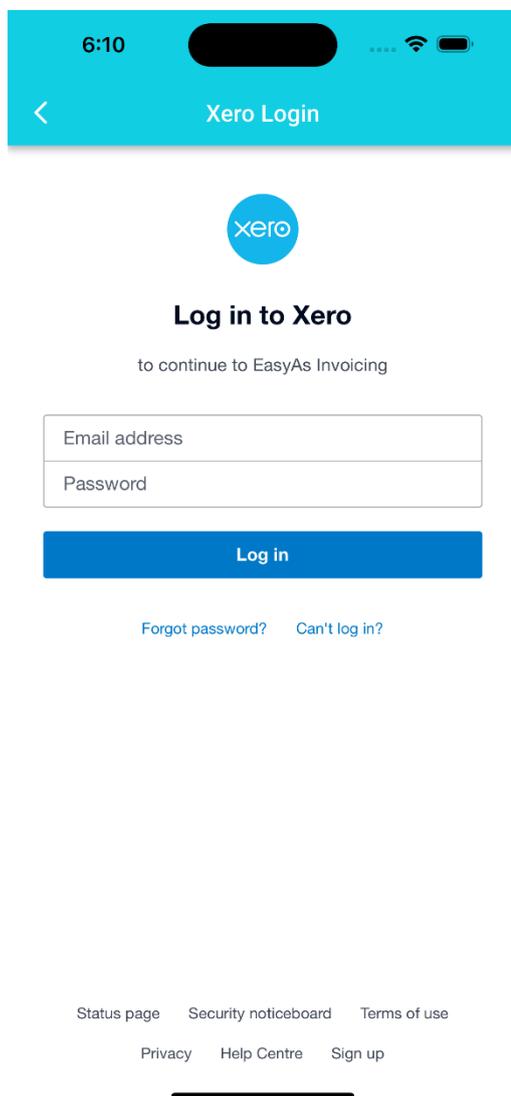
With EasyAs App, you only pay for what you need. No hidden fees, no complicated tiers, just straightforward pricing designed for NDIS providers who want to save time, reduce stress, and get paid faster. Whether you're just starting out or managing a growing participant base, EasyAs App has a plan that fits your needs.

EasyAs Small Plan	EasyAs Medium Plan	EasyAs Large Plan
Up to 60 invoices per month	Up to 120 invoices per month	Over 120 invoices per month
No Lock-In Contracts: Cancel anytime, no commitments, no hassles.	No Lock-In Contracts: Cancel anytime, no commitments, no hassles.	No Lock-In Contracts: Cancel anytime, no commitments, no hassles.
<hr/>	<hr/>	<hr/>
✓ \$19.95 / month Standard plan	✓ \$29.95 / month Standard plan	✓ \$39.95 / month Standard plan
✓ \$24.95 / month With Xero or MYOB Integration	✓ \$34.95 / month With Xero or MYOB Integration	✓ \$44.95 / month With Xero or MYOB Integration

- **Connect your Xero or MYOB**

Here you can connect your Xero or MYOB account so that you can integrate sales from EasyAs Invoicing into your Xero or MYOB accounts.

Select either Xero or MYOB and follow the set-up prompts and then refer to the **User Guide Integrate EasyAs to MYOB or Xero Accounting Software** for further information.



6:10

Xero Login



Log in to Xero
to continue to EasyAs Invoicing

Email address

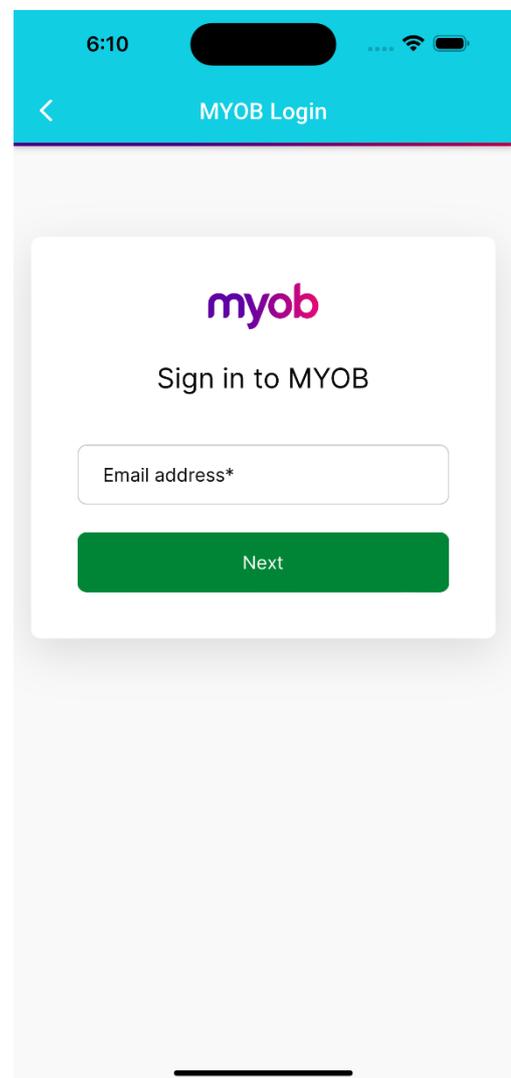
Password

Log in

[Forgot password?](#) [Can't log in?](#)

[Status page](#) [Security noticeboard](#) [Terms of use](#)

[Privacy](#) [Help Centre](#) [Sign up](#)



6:10

MYOB Login



Sign in to MYOB

Email address*

Next